

Date

To: All Students
From: Eleanor Sanchez, Assistant Principal

Subject: STUDENT ASSEMBLY

Next week's student assembly will be held in the auditorium on Friday, November 16, at 12:45 p.m. All students are expected to attend.

Ms. Janet Quinlan of Future Training & Placement Service will speak on the topic.

COMPUTERS: INVADERS OF FUTURE CAREERS

You will want to bring a notebook and pen so that you can take notes on this highly informative slide presentation.

Date

To: Jeanne Budka
From: Joseph M. Quade, Principal

Subject: FOREIGN EXCHANGE STUDY

On Tuesday, November 4, Mr. Adam Doza of Rotary International will be here to discuss foreign study with prospective exchange students.

The meeting will be in Conference Room C of Hutchins Library at 11:15 a.m. After the general session, Mr. Doza will visit with each applicant separately. Your appointment is at 2:30 p.m.

Please be prompt for these meetings and bring all your application materials with you.